

#### CYMDEITHAS DEFAID LLANWENOG SHEEP SOCIETY

Cylchlythyr - Newsletter

#### **Closing Dates**

1 June

Lambing Competition

31 July

Show & Sale Entries

31 August

**Photography Competition** 

1 September

Working Committee Election

Forms and

Flock Competition Entries

1 October

Membership Renewal

26 October

Flock Return & Ram Reg

Calendar Order Forms

30 November

Ewe & Ram Registrations



It's nice to see Members back in the Showring. Well Done to the Parcyrhos Flock who took the Champion at the Spring Festival at Builth earlier this month.

SOCIETY SECRETARY VACANCY

SHOW & SALE

2022 FLOCK VISIT

Please note if you have received a hard copy of this Newsletter please ignore the reference to any 'links'.

# Society Secretary - Vacancy

The Society is looking for a new Secretary. The duties of the Secretary are as follows:-

- Ø To receive and process new Member Applications
- Ø To deal with all incoming correspondence (via Email or Post) from Members, possible new-members and general enquiries
- Ø To prepare Agendas for the quarterly Working Committee meetings, taking the Minutes and thereafter writing up of the Minutes and actioning any tasks raised during the meeting.
- Ø To receive and verify sheep registrations from member flocks and issue Society Registration documentation. To receive/chase payment in respect of the appropriate fees.
- Ø To maintain a computerised database of all pedigree sheep registrations
- Ø To supply members with pedigrees of sheep as required/requested
- Ø To put together and publish an annual Flock Book containing all registrations made during that year and any reports/information for the year
- Ø To be responsible for ensuring payment has been made and forwarded to the Society Treasurer
- Ø To organising the annual Flock Visit, AGM and Dinner
- Ø To organising the Society's Annual Show & Sale to include receiving entries and produce a Sale Catalogue
- Ø Produce and distribute Members Newsletters
- Ø Lead on the creation of content for the Society's websites and ensure sites are frequently updated with relevant, topical content.
- Ø Update the Society's Facebook page and any other social media frequently with relevant and topical content

Candidates should possess good communication and organisational skills and be computer literate. The position is a part-time, self-employed basis, working hours as and when the need arises. Remuneration will be dependent on whether the successful candidate takes on the whole of the job description or whether it will be shared. The role could be split between the administrative work and the website and social media work.

The Working Committee have been meeting via Zoom and are considering a hybrid system for the future.

Candidate should have use of their own computer and printer. All cost of stationery and postage will be re-imbursed. They will also be responsible for the storage of the Society's documents and records.

Please contact our Chairman, Mr Gareth Lloyd for further information.

Mob: 07855 342 293 Email: clettwr@gmail.com

Applications should be made in writing to the Chairman's Email address.

Closing Date: 5.00pm 13th June 2022

### FLOCK VISIT 2022



We are looking for somewhere to hold our annual Flock Visit in November - if you are interested in hosting one, please contact the Secretary by 15th June 2022

## Show & Sale 2022

Entries for the Show and Sale this year will only be accepted via Grassroots or on the correct Entry Forms. The Forms can be returned to the Secretary by Email, Post, Messenger or What's App. Forms can be found on the website <a href="here">here</a>

Entry via Grassroots will be available shortly.

#### **UPDATE FROM GRASSROOTS**

The Grassroots Journey

Grassroots did another upgrade to the system this week and therefore it may look slightly different when you log in next. You can still access it with the same login details. They have provided an "Introduction to the Grassroots Online" video, which you can access here

### **SOCIAL DATES FOR THE DIARY**

27 August - Show & Sale 12 November - AGM & Flock Visit